



Crown  
Commercial  
Service

# Vehicle Purchase Customer guidance notes

framework agreement RM6060



Framework reference: RM6060

Start date: 02/12/2018

End date: 01/12/2022

OJEU contract notice: [2018/S 113-256708](#)

## What you can buy through this framework

A wide range of vehicles are available from the suppliers on this agreement including cars and light commercial vehicles, minibuses, coaches and buses, municipal and specialist vehicles, motorcycles and quad bikes and a range of electric vehicles including electric motorcycles. It covers the supply and delivery of vehicles to the United Kingdom of Great Britain and Northern Ireland (UK) and overseas.

We have grouped the different types of vehicles you can buy through this agreement into lots, and you can see the lots and lot descriptions below (page 5).

Two of the lots are dedicated to blue light vehicles. Blue light vehicles include for example those used by UK Police Forces and Ambulance Trusts, Highways England, UK Fire & Rescue Services and other organisations with specific emergency vehicle requirements.

Full details of the scope of vehicles and associated services you can buy through this agreement are available in the framework specification.

## Who can use this framework?

All UK public sector buyers, which include central government departments and their agencies, the wider public sector and the third sector. Any eligible buyer can use the Blue Light Lots, depending on their vehicle requirements.

## Benefits of using the framework

- **Competitive Discounts:** Using an average market rate comparator, CCS discounts are currently 11.3% better than those achieved by the leasing market.
- **Direct Award:** Customers can make a direct award for standard cars and light commercial vehicles for both purchase and lease.
- **Online Fleet Portal:** Obtain real-time quotations and a full breakdown of costs allowing you to compare options and whole life costs.
- **Dedicated Blue Light Lots:** reflecting specific goods and services needed by fleets operating within the Blue Light sector
- **Local Dealer and Direct Supply options:** Option to use a local dealership for delivery & after sales service, supporting SMEs, or opt for supply directly from the manufacturer where this service is available.
- **eAuction:** CCS run several eAuctions a year, combining vehicle volumes to achieve discounts in excess of 45% against MRP.
- **Environmental & Social Value:** Support the Government Buying Standards and Fleet Commitments by making available ultra low emission vehicles.
- **Legality:** The framework is fully compliant with public procurement regulations and reflects commercial best practice within the market. It also reduces procurement risk for customers, and reduces bureaucracy in the procurement process.
- **Pre-defined Terms and Conditions:** Contract Terms & Conditions have been established in line with commercial best practice. All framework suppliers have signed and accepted that only CCS terms are the only terms that will apply to call off contracts.

## How the framework is structured

The framework is split into 7 lots

**Lot 1** Passenger cars (including 4x4 variants)

**Lot 2** Light to medium commercial vehicles (including car derived vans, 4x4 variants & minibuses) up to but not including 7.5 tonnes

**Lot 3** Medium to heavy commercial vehicles 7.5 tonnes and above (Including Refuse vehicle, road sweepers etc)

**Lot 4** Motorcycles (including scooters and quad bikes)

**Lot 5** Buses and coaches

**Lot 6** Blue light vehicles (including passenger vehicles, 4x4 variants, all-terrain vehicles, motorcycles, scooters and quad bikes)

**Lot 7** Blue light: light to medium commercial vehicles (including car derived vans, 4x4 variants & minibuses) up to but not including 7.5 tonnes

## Supplier Assurances undertaken

The award evaluation criteria for all seven (7) lots was based on the most economically advantageous tender (MEAT) and was defined in the OJEU Contract Notice as 60% Quality and 40% Price, in accordance with Regulation 67.

CCS has carried out an open competition in compliance with all public procurement regulations to appoint suppliers to this agreement.

You should not have to request information on supplier's financial, technical, environmental or social standing unless it is specific to your requirements.

Suppliers have already agreed to the terms in the framework schedules and customer call-off schedules that govern this agreement.

## How you can buy through this framework

The starting point for customers wishing to purchase vehicles is to determine which lot they should use - see the lot descriptions above.

This agreement supports both direct award and further competition.

If you wish to lease vehicle(s) the CCS vehicle lease framework providers will be able to source the vehicle with the benefit of the vehicle purchase framework discount.

If you require a converted vehicle the suppliers appointed to the CCS vehicle conversion dynamic purchasing system can source the base vehicle with agreed discount on your behalf, and provide you with a turnkey conversion solution.

For more information about vehicle lease and vehicle conversion please see the relevant agreements on the CCS website.

## Direct Award

For customers wishing to purchase a standard specification passenger vehicle or light commercial vehicle the easiest route to market is to use the CCS Fleet Portal (details below). Here you can compare vehicle specifications, indicative pricing and select the vehicle which is most appropriate for your organisation.

The CCS Fleet Portal provides extensive technical details for each vehicle and pricing for all available vehicle options to assist you with your selection.

Once a vehicle has been selected, contact your chosen supplier to confirm pricing, volume and the supplier's vehicle ordering process. At this point advise the supplier if you have a preferred local dealership you would like to use. All supplier contact details are available on the vehicle purchase web page.

The Fleet Portal provides information for vehicles in lot 1 and lot 2 only. If you require a vehicle from any other lot then contact the relevant suppliers for pricing and technical information, compare their responses and select the vehicle which provides best value for your organisation. Once a selection has been made contact your chosen supplier to confirm pricing, volume and the supplier's vehicle ordering process.

Once you are ready to order, you should use Framework Schedule 6 - Order Form and Call Off Schedules to provide a summary of your purchase. All of the standard Call Off Schedules will apply to your purchase by default. Some Schedules will be required to be completed with the bespoke details of your contract, for example Schedule 5 - Pricing Details and Schedule 20 - Specification. If you wish to vary any of the standard terms within the Call Off Schedules, you will need to edit these up front, and share with the supplier for agreement.

## Further Competition

Customers who have significant volume or more complex requirements may further compete their requirements amongst the framework suppliers to determine which supplier will provide best value for their organisation.

You will need to prepare further competition documentation including an ITT (Invitation to Tender), a timetable for your competition, your specification/statement of requirements and the evaluation criteria you will use to evaluate bids (see evaluation criteria below).

If you include a draft Order Form, completed as far as possible, this will help save time in getting your order placed with the successful supplier at the end of the further competition process.

Ensure you allow suppliers sufficient time to prepare and submit their bids and to encourage maximum supplier response. Only ask for information that is relevant to your requirements.

During your bid evaluation, you must treat all suppliers equally and fairly and It is also vital that you evaluate the bids in the same way you stipulated in the further competition documentation.

Once you have identified which bid was the most economically advantageous tender you must tell all the suppliers of the outcome of the further competition.

You can place your order with the successful supplier by finalising and placing the completed order form.

Further competition documentation should not duplicate what is in the standard T&Cs and should only cover any enhancements to these.

Additional vehicle discounts will only be achieved on vehicle volumes as current framework discounts are already extremely competitive.

## Further competition evaluation criteria:

**Quality** – 0% to 100%

**Price** – 0% to 100%

When running a further competition, you are able to utilise the CCS eSourcing tool. This is a free online procurement tool to help you manage your further competitions, creating a clear audit trail, and supporting the delivery of the further competition in line with EU regulations. Further information and access to the eSourcing tool can be found [here](#).

If you wish to find out more about the system, its capabilities, and the benefits of using this, please contact the CCS eEnablement team at: [eenablement@crownccommercial.gov.uk](mailto:eenablement@crownccommercial.gov.uk)

As with Direct Award, following a further competition once you are ready to order, you should use Framework Schedule 6 - Order Form and Call Off Schedules to provide a summary of your purchase. All of the standard Call Off Schedules will apply to your purchase by default. Some Schedules will be required to be completed with the bespoke details of your contract, for example Schedule 5 - Pricing Details and Schedule 20 - Specification. If you wish to vary any of the standard terms within the Call Off Schedules, you will need to edit these up front, and share with the supplier for agreement.

## CCS Fleet Portal

The [Fleet Portal](#) is a web based system where customers will find a wealth of information to assist them when purchasing or leasing standard passenger and light commercial vehicles.

The portal provides customers with:

- Quotations from suppliers of passenger and light commercial vehicles on the CCS vehicle purchase framework.
- Ability to search against wide criteria including body style, engine size, economy, emissions, safety features and standard optional extras.
- Automated whole life cost calculation.
- Details of the support rates (discounts) available for each vehicle model.
- Extensive vehicle technical information.
- Emissions details for every vehicle model.
- Information and pricing for optional vehicle extras.
- Vehicle lease quotations from all suppliers on the CCS vehicle lease framework enabling comparison of rates across the supplier base.
- The ability for lease customers to select a preferred lease profile and compare costs over a range of lease terms if required.
- A breakdown of lease costs including the cost of service, maintenance and repair and the anticipated residual value of a vehicle at the end of the lease term.
- Updates and news from suppliers about new models and special offers.
- Ability to obtain quotes for any vehicle available in the UK market for any fuel train, in support of meeting the Government Buying Standards and Fleet Commitment.

Customers using the portal can search for a specific vehicle or enter generic vehicle details to view a range of vehicles that meet their specification.

They can then use the technical and pricing information available for each vehicle to determine which best meets the requirements of their organisation.

Vehicle pricing and technical information is updated daily and real time pricing is pulled from lease provider's websites ensuring that customers using the portal have the most up to date information available to support them when sourcing their vehicles. Vehicle quotations are honoured for 30 days.

There is no obligation when using the portal and customers can run as many quotations as they wish.

To register for access to the CCS Fleet portal follow the link below:

<https://fleetportal.crowncommercial.gov.uk/home.mth>



## Suppliers Awarded

Vehicle Purchase RM6060	Lot 1	Lot 2	Lot 3	Lot 4	Lot 5	Lot 6	Lot 7
Alexander Dennis					Yes		
Bloova Limited				Yes		Yes	
BMW (UK) Limited	Yes			Yes		Yes	
Citroen UK Limited	Yes	Yes				Yes	Yes
DAF Trucks Limited			Yes				
Dennis Eagle			Yes				
EvoBus UK Limited		Yes	Yes		Yes		
Farid Hillend Engineering Limited			Yes				
Fiat Chrysler Automobiles UK Ltd	Yes	Yes				Yes	Yes
Ford Motor Company	Yes	Yes			Yes	Yes	Yes
Geesinknorba			Yes				
Hyundai Motor UK Ltd	Yes	Yes				Yes	Yes
Isuzu (UK) Ltd		Yes					Yes
Iveco Lt		Yes	Yes		Yes		Yes
Jaguar Land Rover Ltd	Yes	Yes				Yes	Yes
Johnston Sweepers Ltd			Yes				
Kawasaki Motors UK				Yes		Yes	
Kia Motors UK Ltd	Yes						
LONDON EV COMPANY		Yes	Yes				Yes
MAN Truck & Bus UK Ltd		Yes	Yes		Yes		Yes
Mercedes-Benz Cars UK Limited	Yes					Yes	
Mercedes-Benz Trucks UK Ltd			Yes				
Mercedes-Benz Vans UK Limited		Yes					Yes
Nissan Motor GB Ltd	Yes	Yes					
Nu-Track Ltd		Yes	Yes		Yes		

Vehicle Purchase RM6060	Lot 1	Lot 2	Lot 3	Lot 4	Lot 5	Lot 6	Lot 7
Optare Group Ltd					Yes		
Pelican Engineering Co (Sales) Ltd t/a Yutong Bus UK					Yes		
Peugeot Motor Company PLC	Yes	Yes				Yes	Yes
Piaggio & C S.p.A				Yes		Yes	
Renault UK Limited	Yes	Yes					
SsangYong Motor UK Ltd.	Yes	Yes				Yes	Yes
Stock Sweepers Limited			Yes				
Subaru (UK) Ltd	Yes					Yes	
Suzuki GB PLC	Yes						
The Colt Car Company Ltd t/a Mitsubishi Motors in the UK	Yes	Yes				Yes	Yes
Toyota GB PLC	Yes	Yes					
Toyota Gibraltar Stockholdings Ltd	Yes	Yes					
TS Comms Limited				Yes		Yes	
Vauxhall Motors Limited	Yes	Yes				Yes	Yes
Volkswagen Group t/a Volkswagen UK	Yes					Yes	
Volkswagen Group Ltd t/a Volkswagen Commercial Vehicles UK		Yes					Yes
Volkswagen Group t/a SEAT UK	Yes					Yes	
Volkswagen Group t/a SKODA UK	Yes					Yes	
Volkswagen Group UK Ltd t/a Audi UK	Yes					Yes	
Volvo Car UK Ltd	Yes					Yes	
Volvo Group UK T/A Renault Trucks		Yes	Yes				
Whale Tankers Ltd			Yes				
Yamaha Motor Europe N V Branch UK				Yes		Yes	

## Help and advice

If you require any help with this guidance please contact

 [info@crowcommercial.gov.uk](mailto:info@crowcommercial.gov.uk)

 0345 410 2222

You can also learn more about what we offer online:

 [www.crowcommercial.gov.uk](http://www.crowcommercial.gov.uk)

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