NOTICE TO PROCEED

[TO BE TYPED ON THE EMPLOYER’S HEADED PAPER]

To:

[NAME OF CONTRACTOR]

[ADDRESS]

[DATE]

[EMPLOYER’S REFERENCE]

Dear [CONTRACTOR],

[WORKS/PROJECT NAME]

Notice to Proceed

We refer to the pre-construction services agreement entered into between us on [DATE] (the Pre-Construction Services Agreement).

In accordance with Clause 6 of the Pre-Construction Services Agreement, we hereby give you Notice to Proceed with the Works (as defined in the Pre-Construction Services Agreement) in accordance with the Pre-Construction Services Agreement.

Please arrange for the enclosed documents to be executed and delivered to [PERSON] by return.

Yours faithfully

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Signed on behalf of [EMPLOYER]